

Child's Name: _____

Class/Day: _____

Wee Three Kings Preschool Enrollment Checklist

Please return the paperwork listed below and a check for May's class tuition (and Lunch Bunch and/or Monday Enrichment class tuition, if applicable) by July 15th in order to reserve your child's placement at Wee Three Kings Preschool. May's tuition payment is non-refundable and will not be returned in the event you withdraw your child from Wee Three Kings Preschool.

Important Tuition Option: You will receive a 5% discount on the year's tuition (excluding Lunch Bunch and Monday Enrichment Class) if your full payment, less the 5%, accompanies this information.

I am enclosing the required paperwork and payment to confirm my child's placement at Wee Three Kings Preschool for the 2012-2013 school year.

I am sorry, but at this time I would like to inform you that I have made other arrangements for my child, and he/she will not be attending Wee Three Kings Preschool for the 2012-2013 school year.

Items to be completed and returned to Wee Three Kings by July 15, 2012:

May's class tuition payment (and Lunch Bunch and/or Monday Enrichment Program tuition, if applicable) – ***receipt of this payment will assure your child's placement.***

Drop-Off/Pick-Up Authorization (Green Form)

Information for Classroom Teacher (Purple Form)

Child Enrollment and Health Information (Yellow Form – new students only)

Enrollment Receipt (White)

Automatic Tuition Withdrawal form (if selecting this payment option)

Items to be completed and returned to Wee Three Kings no later than September 1, 2012:

September's tuition payment (and Lunch Bunch and/or Monday Enrichment Class tuition, if applicable)

\$60 Supply Fee (Preschool) or \$50 Supply Fee (Parent's Day Out)

Medical Statement – this must be completed by your child's physician, and is only valid for one year from the child's exam date. (White Form)

*To return forms/payments when the Preschool is not in session, please mail to:

Wee Three Kings Preschool

6635 Loveland-Miamiville Road

Loveland, OH 45140

or drop them off at the Church office, Monday-Thursday, 9 a.m.-3:30 p.m. (Enter the building on the front side, near the mailbox.) If you have any questions, please do not hesitate to contact us at 513-683-4256 or by email at weethreekings.eumc@fuse.net.